

**we are  
all  
join  
our board!**

# Hello

**In the face of a housing emergency and cost of living crisis, homelessness is rising in Scotland. At the same time a landmark Housing Bill going through parliament, if delivered and resourced properly, could change the face of homelessness by significantly widening prevention duties.**

Addressing the current homelessness crisis and ensuring we get the legislation and policy we need requires people who can inspire, shape and influence positive change.

The Board of Homeless Network Scotland, the national membership body for organisations and individuals committed to ending homelessness in Scotland, is at the forefront of this work.

**We are currently recruiting a Treasurer to join the Board. Are you a finance professional who can lend some of your time and knowledge to help create a better future for people in Scotland?** *(see Page 5 for a detailed description of the role)*

If so, we'd love to hear from you. You would be joining a dedicated and diverse board with decades of experience and expertise – as one board member said:

*"Being a Board member is an incredibly rewarding role. As a trustee you will undoubtedly learn as much as you contribute."*

## About Us

We believe a future without homelessness is possible.

Homeless Network Scotland is the national membership body of organisations and individuals committed to this future.

We act on evidence and are informed by people with direct experience of homelessness and by the breadth of our members' insight and knowledge.

We provide direction, connect people and work to inspire the values and vision that will transform Scotland into a place where everyone has a home.

We do this through:

- The planning structures that oversee the national [Ending Homelessness Together](#) plan and the [Housing to 2040](#) strategy.
- The platforms we provide for people with first-hand experience of homelessness.
- The spaces we create for a diverse network to connect, learn and act on homelessness.
- The learning partnerships that we support to achieve an impact.

And we lay the groundwork for progress that is:

- Evidence led: using the best knowledge available.
- Focused on impact: doing more of what works.
- Rooted in the real world: prioritising what matters.
- Equality competent: understanding and acting on inequality.

## About the Board

A Board member of Homeless Network Scotland is a non-executive company director and a charity trustee.

The Board of Directors:

- Work in the interests of Homeless Network Scotland and further its influence and its strategic and charitable aims.
- Take part in reviewing the strategy of Homeless Network Scotland and accounting for its activities and impact.
- Ensure that Homeless Network Scotland functions within the legal and financial requirements of a charitable organisation and strives to achieve best practice.

## Appointments to the Board

Appointments to the board are on a voluntary, unpaid basis. The term of office is three years, before retiring or standing for re-election.

## Time commitment

The Board meets quarterly on a Thursday, from 4.00-6.00pm which are usually online meetings. Preparation time for Board meetings (review of budget, management accounts and annual accounts) which is around 2-3 hours per quarter. There is also one full-day annual strategic planning day which is in-person.

## About the Treasurer

The Treasurer maintains an oversight of Homeless Network Scotland finances and uses their knowledge and skills to ensure the Board understands financial reports and their responsibility for the organisation's financial health.

The Treasurer works in close cooperation with the Finance Manager, a qualified accountant with day-to-day responsibility for the financial operations of our medium-sized charity and company limited by guarantee with a turnover above £1.5m. The Finance Manager also prepares statutory accounts for audit every year and, along with the Treasurer, reports quarterly to the Board.

The Treasurer works through key relationships to:

- Provide support, advice, insights and analysis for the staff team and the Board.
- Guide and advise the Board in the approval of budgets, accounts, and financial statements, within the relevant policy framework.
- Keep the Board informed about its financial duties and responsibilities.
- Advise the Board on the financial implications of HNS's strategic plans and key assumptions included in HNS's business plan and annual budget.
- Confirm that the financial resources of HNS meet present and future needs.
- Understand the accounting procedures and key internal controls, to be able to assure the Board of HNS financial integrity.
- Be assured that the accounts are properly audited, accepted recommendations of the auditors are implemented and meet the auditor at least once a year.
- Monitor HNS investment activity and ensure its consistency with policies, aims, objectives and legal responsibilities.

Key Relationships:

- The Chair and the Board of Directors
- The Finance Manager
- The Chief Executive
- The Head of Corporate Services
- The Auditors

## Who we're looking for:

- A Qualified Accountant with technical accounting knowledge.
- Understanding of charity finance matters and governance.
- Ability to provide a plain-language explanation of financial reports, risks and implications.

## What's in it for you?

- Make an impact: your financial expertise will contribute to our aims and our ability to support a diverse network of organisations and individuals.
- Gain valuable experience: further your skills in financial management, budgeting, and presenting finances to broad ranging audiences.

## Interested?

Please tell us why you are interested by emailing [hello@homelessnetwork.scot](mailto:hello@homelessnetwork.scot) and attaching your CV or a short professional biography by **Friday 25 April 2025**.

If you would like to discuss the role first, please email [janice@homelessnetwork.scot](mailto:janice@homelessnetwork.scot) or call us on 0141 420 7272.

### Homeless Network Scotland

Charity Registered in Scotland (SC0 03453) and Company Limited by Guarantee (SC112361)  
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### Contact Us

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